

STANDING COMMITTEE

Be it resolved by consensus or 2/3 vote of directors, that FOSB adopt the charter of the Fund Development Committee, as well as its responsibilities, manner of acting, rules of quorum, reporting requirements and ways to join.

Charter

To oversee the fundraising activities of FOSB, and prepare a fundraising strategy to be adopted each spring

Responsibilities

- To evaluate fundraising opportunities to determine if they fit into the fundraising principles as outlined by FOSB, and will generate enough income to justify any expense (initial capital and/or time)
- To assist each fundraiser with developing a scope and a plan
- To recruit membership that is familiar with fundraising strategies, marketing, and best practices
- To track metrics (participation percentage, etc) for our annual auction, direct giving and other larger fundraising efforts as determined by FOSB
- To ensure that donor recognition occurs
- To prepare for FOSB discussion any proposed policies for development of financial resources, including new capital campaigns, new fundraisers, etc,
- To develop and implement an annual fundraising plan (fundraising strategy and long-range goals consistent with FOSB's Mission)
- To work with FOSB membership to periodically evaluate (and redraft as needed) the FOSB fundraising guidelines

FUND DEVELOPMENT

- To consult with teachers are grant opportunities
- To gather information and learn about best practices of other nonprofits
- To prepare reports as needed, and keep information related to donors confidential but comprehensive

Ways to join

Members are welcome to join each September, and recruitment begins anew in the spring

Manner of acting

Meetings are facilitated by the chair or co-chairs of the committee; agreement within the committee to present their plans are by simple majority of those present at a meeting

Rules of quorum

Quorum is met when a majority of committee members are present at a meeting

Reporting requirements

Fundraising strategy to be adopted each spring; comprehensive minutes are made public

TEMPORARY COMMITTEE

FUNDRAISING PRINCIPLES REVIEW

By consensus or 2/3 majority vote of directors, that FOSB approves the purpose of a temporary committee to review our fundraising principles, as well as its responsibilities, manner of acting, rules of quorum, reporting requirements and ways to join

Purpose

To present a draft of our fundraising principles for FOSB adoption

Responsibilities

- To review our current fundraising principles, and understand their purpose
- To consult with stakeholders to gain insight into their thoughts and feelings about said principles
- To gather information from our community about their viewpoints
- To gather information and learn about best practices of other nonprofits
- To present a draft of our fundraising principles by November 2014 that is comprehensive and represents multiple perspectives, is clear, and is practical

Ways to join

Committee membership is open to the public

Manner of acting

Meetings are facilitated by the chair or co-chair appointed by FOSB; agreement within the committee to proceed with its proposal is by simple majority of those present at a meeting

Rules of quorum

Quorum is met when five members are present at a meeting

Reporting requirements

Presentation of fundraising principles for FOSB adoption; comprehensive minutes are made public