

Parent Information Exchange Committee

The Parent Information Exchange Committee is a standing committee that provides continuing parent education for school families using outside speakers and school district staff.

Responsibilities

- Poll listserv families about the year's topics
- Decide theme for speakers for Fall and Spring
- Develop budget for activities
- Obtain finance committee approval
- Identify and contact speakers
- Schedule permits with volunteer coordinator
- Internal and external marketing for events
- Manage speaker events, game nights and other events
- Complete monthly committee meetings
- Send summary of meeting and follow up items to listserv
- Bring updates to FOSB meetings
- Actively recruit new individuals for membership
- Pass on information about community parent education events and activities
- Complete a yearly retreat to review activities

Ways to join:

Members are welcome to join at any time during the school year by contacting the co-chairs. We actively recruit in the fall at back to school night and at the "Intro to the PIE committee" coffee and before the spring retreat.

Reporting requirements

We send monthly updates to the PIE listerv and to the FOSB co-chairs if one of the PIE co-chairs is unable to attend the FOSB meeting.